

# 2018 School Calendar



**St Patrick's Catholic School  
Latrobe**

# January 2018

<i>Monday</i>	<i>Tuesday</i>	<i>Wednesday</i>	<i>Thursday</i>	<i>Friday</i>	<i>NOTES</i>
1. NEW YEARS DAY	2.	3.	4.	5.	
8.	9.	10.	11. DEVONPORT CUP Carpet cleaners (Composil) at school.	12.	
15.	16.	17.	18.	19.	
22.	23.	24.	25.	26. AUSTRALIA DAY	
29.	30. TCEO staff induction day – Ms Mundy, Mrs S Harris Miss Morice.	31.			

# February 2018

<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>	<b>NOTES</b>
			1.	2.	1 <sup>st</sup> : Father Paschal Okpon begins working in the Parish.
5. STAFF BEGIN. Week 1 Mrs Gregson away (P.L.)	6. Catherine Woods (Speech) at St Pat's.	7. Mrs Gregson at St Patrick's.	8. TERM 1 STARTS	9.	
12. Week 2	13. Shrove Tuesday (Pancake Day – canteen).	14. Year 6 Leadership Day – Camp Clayton. Catherine Woods (Speech) at St Pat's. Ash Wednesday P & F Fair Meeting 6:00pm	15. Canteen commencing. Judy Pakinga at St Patrick's (Student Support).	16. School Counsellor visiting Teacher-Principal planning meetings (Mr P in).	17 <sup>th</sup> : Parish reflection day.
19. Week 3 Sacramental Program information session (7:00pm OLOL Church). Teacher-Principal planning meetings (Mr P in).	20. PIPS testing in Prep (Mrs P in)	21. PIPS testing in Prep (Mrs P in)	22. 'Unpacking the Archbishop's Charter 'P.L. – School Leadership Team. PIPS testing in Prep (Mrs P in)	23. Assistant-Director visiting St Pat's. 1.00-4.00pm.	
26. Week 4 Regional Principals Meeting (Ulverstone)	27. Learning Support meeting (Mrs Gregson attending).	28. P & F canteen day - Party Pie/Sausage Roll/Cocktail Sav day. Gerard Gaskin (Director) visiting			

# March 2018

<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>	<b>NOTES</b>
			1. K/P Regional Network M'tg. (Mrs P. in Kinder; Mr P. in Prep) 2. Mrs Meech and Mrs Jak attend Autism P.L.	2. 1/2 Regional Network M'tg. (Mrs P. in Year 1; Mr P. in Year 2) School Counsellor visiting	3 <sup>rd</sup> : Sacramental Program preparation Day at OLOL. 3/4 <sup>th</sup> March: Presentation of Sacramental candidates at Parish Masses.
5. Week 5	6. Mrs Gregson away (P.L.)	7.	8. State-wide Principals' Meeting (NW) Mrs Gregson at St Patrick's. Judy Pakinga at St Patrick's (Student Support).	9. State-wide Principals' Meeting (NW)	
12. EIGHT HOURS DAY Week 6	13. Mrs Gregson away (P.L.). 3/4 Regional Network M'tg. (Mr P in Year 3)	14. 5/6 Regional Network M'tg. (Mrs P. in Year 5; Mr P. in Year 6) 9:30 St Patrick's Mass and Parish morning tea (10:30)	15. School Swimming Carnival	16. School Fair School Counsellor visiting Belinda Downward (ATSI) visiting. St Patrick's Day school celebrations.	Saturday 17. St Patrick's Day Sunday 18 <sup>th</sup> - Saturday 24 <sup>th</sup> Catholic Education week
19. Week 7 Feast of St Joseph Payroll (and Queenstown) visit 1:00-4:00pm (Mrs Leonard)	20. Catholic Education Week Mass – NW (Mrs Gregson away). 7.00pm 1 <sup>st</sup> Reconciliation OLOL church.	21. Mrs Gregson at St Pat's.	22. NW Swimming Carnival. Mrs Gregson at St Pat's. Mrs Badcock attending PALLS P.L.	23. Assistant-Director visiting St Pat's. 1.00-4.00pm. P2.00pm & F Fair reflection meeting Mrs Badcock attending PALLS P.L.	25. Feast of Annunciation
26. Week 8 HOLY WEEK Learning Plan meetings; teacher-families. (Mr P. to release teachers)	27. 7:00pm St Brendan-Shaw 2019 orientation	28. Mr Angliss attending 'Supporting Anxious Children' P.L.	29. HOLY THURSDAY Mr O'Brien away – Mr P in Year 1	30. GOOD FRIDAY	14. EASTER SATURDAY

# April 2018

<i>Monday</i>	<i>Tuesday</i>	<i>Wednesday</i>	<i>Thursday</i>	<i>Friday</i>	<i>NOTES</i>
30. <b>TERM 2 BEGINS</b> <b>Week 11</b> Mrs Sesara away – Mrs Bergin in Year 4					
2. Week 9 EASTER MONDAY	3. EASTER TUESDAY	4. Mr O'Brien away.	5. . Mr O'Brien away: Mrs Wescombe teaching Year 1	6. . Mr O'Brien away: Mrs Wescombe teaching Year	7. Commence the Devonport Soccer season 8. EASTER SUNDAY
9. Week 10 Mitch visiting until noon (Year 4) Mrs Badcock away (Aspiring leaders) – Miss Morice in Year 2	10. Miss Morice in Year 2	11. PE today – students wear sports uniform P & F canteen day – sausage sizzle. Mrs Badcock away (Literacy meeting) – Miss Morice in Year 2 Mrs Wescombe offering LOTE.	12. Mrs Gregson at St Pat's. Bushwahzee. And evening concert at school 6.00- 7.30pm Miss Morice in Year 2	13 Miss Morice in Year 2 Dep't schools student- free day. Principal meeting with Director (10:30-11:30). Learning Plans due – deadline. 1:30 school talent quest. SRC Talent Quest and free dress day. School Counsellor visiting	
16.	17.	18. Catherine Woods (Speech Therapist) visiting	19.	20.	
23.	24.	25. ANZAC DAY 9:30/9.40am gather for 9.50am march.	26.	27.	

# May 2018

<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>	<b>NOTES</b>
	1. Mrs Sesara away – Mrs Bergin in Year 4. 3.30-5.30pm Mrs Gregson – staff meeting (Sacraments - Accreditation) Mrs Lamprey away – Hannah Grace in.	2. Mrs Lamprey away – Hannah Grace in.	3. Mrs Lamprey away – Hannah Grace in. 3.30-4.30pm Staff Meeting	4. Mrs Lamprey away – Hannah Grace in.	
7. Week 12 Regional principals' meeting (Ulverstone) Student Math's books sent home for parent review.	8. School Photos Judy Pakinga (SLN) visiting and attending staff meeting.	9. ATSI Network (Mrs Kingshott) – Mr Mac in Assistant Director visiting (9:00-noon). P & F canteen day – pizza. Kinder Best Practice P.L. – Mrs Stoessiger & Mr Linhart (Mrs Wescombe in Kinder)	10. Mrs Badcock away (ICT meeting). Finance meeting (Mrs Leonard and Mr Linhart).	11. 8:00am Mother's Day breakfast. Social worker visit.	13 <sup>th</sup> Mother's Day
14. Week 13 Learning support moderation meeting (Mrs Gregson attending). Camp Clayton – Year 4	15. Camp Clayton – Year 4 NAPLAN (Years 3 & 5). Mrs Gregson away.	16. Utility Officers' P.L. (Mr Broos away). NAPLAN (Years 3 & 5). Mrs Leonard & Mrs Harris P.L.	17. NAPLAN (Years 3 & 5). Mrs Gregson here. Mrs Leonard & Mrs Harris P.L.	18.	20 <sup>th</sup> : Presentation of the Creed at Parish Masses.
21. Week 14	22. Year 5 excursion – Tiagarri Mr Broos away – Leave Mrs Badcock – Curriculum PL (Miss Morice in Year 2)	23. Matt Jones (Assistant Director) visiting. Mr Broos away - Leave	24. School cross country Mrs Jak away. Mrs Wescombe in Prep Mr Broos away – Leave Miss Morice P.L. – Mr Mac in Year 2	25. Planet Rhythm visit. Mrs Jak away. Mrs Wescombe in Prep Social worker visit. Mrs Badcock PALL P.L.	25 <sup>th</sup> Mrs Stoessiger P.L.
28. Week 15 School Board meeting School Leadership meeting - Validation	29. Year 3 Devonport excursion Mrs Jak reporting day – Mr O'Brien in Prep	30. Mrs Bergin and Mrs Sesara reporting day – Mr Macmichael in Year 4	31. State-wide Principals Meeting (Tarraleah) Mrs McIver reporting day – Mr Macmichael in Year 6		

# June 2018

<i>Monday</i>	<i>Tuesday</i>	<i>Wednesday</i>	<i>Thursday</i>	<i>Friday</i>	<i>NOTES</i>
				1. State-wide Principals' Meeting (Tarraleah)	
4. Week 16 Principal meeting with Director (11:30-12:30). Miss Morice away (P.L.) Mrs Kingshott reporting day – Mr Macmichael in Year 5	5. 3.30-6.00pm Staff First Aid course. P & F meeting.	6. 3.30-6.00pm Staff First Aid course Jim Ireland CETKP 3:30-4:30PM.	7. St Brendan-Shaw College Year 6 taster session (10.30-12.40). Parent info session – Reading 2.00pm Mrs Lamprey away. (TBC)	8. Mrs Lamprey away.(TBC) Miss Morice reporting day – Mr Macmichael in Year	
11. Week 17 Queen's Birthday Public Holiday	12. Student English books sent home for parents. Reports due to the Principal. Mrs Lamprey away.	13. Aboriginal Black Box visit	14. NW cross country (Stella Maris, Burnie). Mrs Hayes in for PE.	15.	14 <sup>th</sup> 9:30am: Validation teleconference (Principal) Student English books sent home for parent review.
18. Week 18. School Registration and Validation. Miss Morice in Year 2; Mr O'Brien in Year 1.	19. Marty Ogle visiting MJR	20. P & F canteen day – soup.	21. Childcare Meeting. Mrs Meech away – Miss Stuart in Year 3	22. Mrs Meech away – Miss Stuart in Year 3	
25. Week 19 School Board meeting. Mrs Badcock away (Aspiring Leaders) – Miss Morice in Year 2.	26. Symmons Plains All Schools cross country – Symmons Plains	27. Kinder excursion with OLOL – Bells Parade. Mr O'Brien in Year 1	28. ReSolve Maths PL. Mrs Stoessiger PL – Mrs Wescombe in kinder.	29.	30 <sup>th</sup> . NCCD data set due (Mrs Gregson).

# July 2018

<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>	<b>NOTES</b>
30. <b>Week 22</b> Mrs Gregson away (LSL).	31. Mrs Gregson away (LSL). Judy Pakinga visiting.				
2. Week 20 Learning Plan meetings – Miss Morice releasing teachers.	3. Parent-Student-Teacher meetings: Mid-Year Reports Mrs Jak AEDC – Mr O'Brien in Prep	4. Dance Fever performance 9.30-11.00am ATSI Key Teacher release day (Mrs Kingshott) – Mr P in Year 5	5. END OF TERM 2 Mr O'Brien away – Mrs Pope in Year 1 Mr P releasing teachers for literacy planning meetings.	6. <b>Student-Free Day</b> (Northern Catholic Schools) Mr O'Brien away	
9.	10.	11.	12.	13.	
16.	17.	18.	19.	20. TCEO staff induction – Ms Knowles	
23. TERM 3 BEGINS Week 21 (Ed'n <b>Catholic (spirituality) and Dep't schools student-free day.</b> Mrs Gregson away (LSL).	24. Mrs Gregson away (LSL).	25. Feast of St James. 1.30pm Latrobe High visit Year 6.	26.	27.	28 <sup>th</sup> : Confirmation preparation (Ulverstone) for Sacramental program candidates. 28 <sup>th</sup> /29 <sup>th</sup> : Presentation of the Lord's Prayer at Parish Masses. <b>Director: Anticipated 2019 teacher vacancies</b>



# August 2018

<i>Monday</i>	<i>Tuesday</i>	<i>Wednesday</i>	<i>Thursday</i>	<i>Friday</i>	<i>NOTES</i>
		1. P & F canteen day – Pasta day 9.30am Years 2 & 6 Mass.	2. Childcare Meeting. Mr Butcher's final day. Staff Mtg.	3. 8.00-8.30am Breakfast club	
6. Week 23. Mrs <b>Gregson</b> away (LSL). Year 5 morning prayer assembly.	7. <b>Mrs Gregson</b> away (LSL). <b>Matt Jones</b> (Assistant Director) visiting. Staff Mtg. 6.00pm P & F Meeting	8. Feast of Mary MacKillop. Learning support meeting (Mrs Marshall attending – Mr O'Brien in Year 1). 9.30am Years 5 & Prep Mass. <b>Mrs Leonard</b> away. <b>Mrs Carter</b> away. <b>Judy Pakinga</b> visiting.	9. <b>Mrs Carter</b> away. <b>Mrs Leonard</b> away.	10. 8.00-8.30am Breakfast club <b>Mrs Leonard</b> away.	12 <sup>th</sup> 2.00-4.00pm: Rehearsal for Sacramental program candidates (Ulverstone). Brendan Wagg & Adam Mulcahy (TCEO Buildings) visiting.
13. Week 24 ATSI Network ( <b>Mrs Kingshott</b> ) ( <b>Mr P. to release</b> ) St Brendan-Shaw College Year 6 taster session (10.30-12.40) <b>Mrs Carter</b> away. <b>Mrs Leonard</b> away – Mrs O'Toole.	14. <b>Mrs Carter</b> away. <b>Mrs Leonard</b> away. <b>Mrs T. Harris</b> away.	15. 9.30am Years 4, 3, 5 & 6 Mass. <b>Mrs Leonard</b> away. <b>Mrs T. Harris</b> away. <b>Mrs Carter</b> away.	16. <b>Mrs Carter</b> away – leave <b>Mrs Leonard</b> away. <b>Mrs T. Harris</b> away. Staff Mtg.	17. <b>Mrs Badcock</b> PALL P.L. <b>Mrs Leonard</b> away.	18 <sup>th</sup> 6:00pm: Confirmation for Sacramental candidates. St Peter Chanel refurbishment opening 11.30am Brendan Wagg & Adam Mulcahy (TCEO Buildings) visiting.
20. Week 25 Year 4 morning prayer assembly. Year 3 morning prayer assembly. <b>Mrs Leonard</b> away – Mrs O'Toole. <b>Mrs Anthony</b> away. <b>Mrs T. Harris</b> away. <b>Mrs Carter</b> away.	21. Finance workshop <b>Mrs Leonard</b> away. <b>Mrs Anthony</b> away. <b>Mrs Carter</b> away. Staff Mtg.	22. Latrobe High School Parent Information Evening 6.30-8.30pm 9.30am Years 3 & 1 Mass. <b>Mrs Leonard</b> away. <b>Mrs Anthony</b> away. <b>Mrs Carter</b> away.	23. <b>Mrs Carter</b> away - leave State-wide <b>Principals'</b> Meeting. (Star of the Sea). <b>Mrs Leonard</b> away.	24. State-wide <b>Principals'</b> Meeting (Star of the Sea). <b>Mrs Leonard</b> away.	25 <sup>th</sup> 10.00-2.00pm: Sacramental program (Eucharist) preparation day (OLOL) 2019 AP position interviews. Brendan Wagg & Adam Mulcahy (TCEO Buildings) visiting.
27. Week 26 Year 6 morning prayer assembly. <b>Mrs Carter</b> away <b>Mrs Leonard</b> away – Mrs O'Toole. <b>Mr Linhart</b> away – Validation visit 6.00pm School Board M'tg.	28. <b>Mrs Carter</b> away – leave NAPLAN Readiness PL <b>Mrs Leonard</b> away.	29. 9.30am Years 6 & 2 Mass. <b>Mrs Badcock</b> away (ICT m'tg) – <b>Miss Morice</b> in Year 2. <b>Mrs Leonard</b> away. <b>Mrs Carter</b> away. NAPLAN Readiness Workshop (Penguin) – <b>Mr Linhart</b>	30. <b>Mrs Carter</b> away. <b>Mrs Leonard</b> away. Staff Mtg.	31. 8.00am Father's Day Breakfast <b>Mrs Leonard</b> away.	1 <sup>st</sup> /2 <sup>nd</sup> First Eucharist for Sacramental candidates. 27 <sup>th</sup> <b>Principal deadline to notify Director of all teaching &amp; POL vacancies for 2019</b>

# September 2018

<i>Monday</i>	<i>Tuesday</i>	<i>Wednesday</i>	<i>Thursday</i>	<i>Friday</i>	<i>NOTES</i>
3. Week 27 Mrs Carter away. Mrs Badcock away (Aspiring leaders) – Miss Morice in Year 2 Year 1 morning prayer assembly. Mrs Leonard away.	4. Mrs Carter away. Dr Anthony Muhammed PLC PL Mrs Leonard away.	5. Mrs Carter away. Mrs Leonard away.	6. Mrs Carter away. 9.30am Years 1 & 3 Mass.	7.	
10. Week 28 Mrs Carter away. Prep morning prayer assembly.	11. Mrs Carter away.	12. Mrs Carter away. P & F canteen day – Hot dogs.	13. Mrs Carter away. 9.30am Prep and Year 5 Mass. Staff Mtg.	14. 1.30pm CBC Picture Book of the Year performance visit. School Trivia Night (TBC)	2019 teacher interviews. 14 <sup>th</sup> . 2019 EAL applications due (Mrs Gregson) NAPLAN Readiness practice tests for Years 2, 4 and 6 <sup>th</sup> (10 <sup>th</sup> -26 <sup>th</sup> ) Kinder play transition begins <b>Advert regarding 2019 vacancies finalised.</b>
17. Week 29	18. Staff Mtg.	19.	20.	21.	Deloraine Youth Drama Festival (17th-22 <sup>nd</sup> ). 2019 teacher interviews
24. Week 30 Matt Jones Google Hangout	25.	26. Cricket Captain's Challenge.	27. Jim Ireland (CETKPO & School Registration Audit) visit Staff Mtg.	28. END OF TERM 3	Book sale/fair 25th-27 <sup>th</sup> <b>25<sup>th</sup> Sept 2019 applications close.</b>

# October 2018

<i>Monday</i>	<i>Tuesday</i>	<i>Wednesday</i>	<i>Thursday</i>	<i>Friday</i>	<i>NOTES</i>
1.	2.	3.	4.	5. BURNIE SHOW	<b>1<sup>st</sup> Oct. 2019 Applications received.</b>
8.	9.	10.	11.	12.	
15. TERM 4 BEGINS Week 31 Kylie Fenton (UTAS) recommences placement in Year 2.	16. Kinder students – commence 'big' playground experience. 3.30pm Staff Meeting 6.00pm P & F meeting	17. No school attendance at Mass. Mrs McIver away LSL – Mr P in Year 6	18. Finance (Budget) workshop (Mrs Leonard & Mr Linhart). Mrs McIver away LSL – Mr P in Year 6 Years 1 & 2 excursion – Hagley Farm	19. Mrs McIver away LSL – Mr P in Year 6	22nd <b>Oct shortlisting panel</b> Mr Angliss away this week. 20 <sup>th</sup> Annual P & F Conference Hobart (Mr Linhart)
22. Week 32 9.00am Year 2 morning prayer assembly. Principal away: Shortlisting 2019 teacher applications (Tenison-Woods Centre) Marty Long (MJR) visiting Year 6 (recess to 3.00pm) Mrs S Harris away	23. Principal meeting (Hobart)	24. 9.30am Years 2 & 6 Mass Mrs McIver away LSL – Mr P in Year 6 Latrobe High 11.00am Performance (50 students) Chaplaincy P.L. Year 3 excursion (TBC)	25. HOBART SHOW. Childcare meeting. Mrs McIver away LSL – Mr P in Year 6	26. Mrs McIver away LSL – Mr P in Year 6 Cheree (School Counsellor) - Leave.	<b>Basketball Tournament – Devonport. (Senior girls' team) PIPS testing – Prep (Mr O'Brien in Prep to release Mrs Jak)</b>
29. Week 33 9.00am Year 3 morning prayer assembly. Judy Pakinga (SS) visiting. Mrs S Harris away. Mr Linhart – teacher interviews.	30. Judy Pakinga (SS) visiting. Mrs S Harris away. Mr Linhart – teacher interviews.	31. 9.30am Years 3 & 1 Mass P & F canteen day – Party Plate Mrs McIver away LSL – Mr P in Year 6 2019 Budget Workbook due			<b>29<sup>th</sup>, 30<sup>th</sup>, 31<sup>st</sup> (am), Interviews for 2019 teaching positions</b>

# November 2018

<i>Monday</i>	<i>Tuesday</i>	<i>Wednesday</i>	<i>Thursday</i>	<i>Friday</i>	<i>NOTES</i>
			1. Mrs McIver away LSL – Mr P in Year 6 Mr Angliss Leave Childcare meeting. Mrs Marshall attending 'Catering for diversity' PL. School Athletics Day	2. Mrs McIver away LSL – Mr P in Year 6 Dep't schools student- free day. 1.00-2.30pm Dyslexia workshop/info session in the hall Mr Linhart – teacher interviews from noon.	1 <sup>st</sup> . Catering for diversity PL (Mrs Gregson). 2 <sup>nd</sup> 2019 speech applications due (Mrs Gregson). <b>2<sup>nd</sup> Interviews for 2019 teaching positions</b>
5. RECREATION DAY (NORTH) Week 34	6. State-wide Principals' Meeting (Dominic College). Mrs S Harris away.	7. No school attendance at Mass. State-wide Principals' Meeting (Dominic College) Mrs McIver away LSL – Mr P in Year 6	8. Mrs McIver away LSL – Mr P in Year 6 Mr Linhart – Deputy Principal interviews. Socktober – Mini- Vinnies.	9. Mrs McIver away LSL – Mr P in Year 6	<b>8<sup>th</sup>, 9<sup>th</sup> Nov interviews for DP positions.</b> Swimming program (P – Year 6)
12. Week 35 9.00am Year 5 morning prayer assembly. Mrs O'Toole away. Mitch visiting until noon (Year 4) Mrs Badcock away (Aspiring leaders) – Miss Morice in Year 2	13. Mrs Badcock away (PALL) – Miss Morice in Year 2	14. 9.30am Years 5 & Prep Mass	15.	16. Mrs Badcock away PALL P.L. Mrs Fenton's final day of UTAS placement.	Swimming program (Years 3-6)
19. Week 36 9.00am Year 6 morning prayer assembly. Principal meeting	20. International Children's Day	21. 9.30am Years 6 & 2 Mass NW Athletics Day	22. 'Everybody' Parent info session.	23. Mrs Kingshott away – Mrs Wescombe in Year 5	
26. Week 37 9.00am Year 4 morning prayer assembly. Mrs Kingshott away – Mr P in Year 5. TCEO payroll visit noon	27. Payroll visit	28. 9.30am Years 4 & 3 Mass AP:RE Formation retreat	29. 'Peaceful Kids' P.L. (Mrs Bergin away)	30. DEVONPORT SHOW	

# December 2018

<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>	<b>NOTES</b>
4. Week 38 9.00am Year 1 morning prayer assembly.	4. St Brendan-Shaw Year 6-7 Orientation Day	5. 9.30am Years 1 & 4 Mass P & F canteen day – sausage sizzle. 'Everybody' program.	6. Childcare meeting. 'Everybody' program.	7. 'Everybody' program.	
10. Week 39 9.00am Prep morning prayer assembly; Nativity Play followed by morning tea 10.30am	11.	12. 9.30am Prep & Year 5 Mass Hospital visit by the school choir	13. 10.30am Nativity Play followed by morning tea – Parents. Year 6 Cultural Excursion - Launceston	14.	
17. Week 40 Morning assembly – classes to share Christmas units. Year 6 graduation liturgy 6:00pm and dinner 7:00pm.	18. Morning assembly: Year 6 digital presentation to celebrate their time at St Patrick's. 2018-2019 class transition morning	19. Morning assembly: 2018 presentation and Year 6-Kinder farewell. Years 3-6 attend Parish Mass.	20. END OF YEAR – STUDENTS Alternate program running at school.	21. END OF YEAR - STAFF	
24. CHRISTMAS EVE	25. CHRISTMAS DAY	26. BOXING DAY	27.	28.	